Job Classification: Building Inspector

Department: Building Department

Reports To: Building Official

Salary Range: $50,000 – $70,000 annually

POSITION SUMMARY

The Building Inspector performs inspections of structures, including but not limited to single-family homes, duplexes, and accessory buildings, to ensure compliance with the Florida Building Code and other applicable regulations. The position is responsible for inspecting all trades—structural, electrical, mechanical, and plumbing—at various stages of construction.

The Building Inspector verifies that construction work aligns with approved plans, documents inspection results, and communicates with contractors, homeowners, and design professionals. The position requires broad technical expertise across all disciplines, sound judgment, and the ability to interpret and apply building codes.

The Building Inspector works closely with the Building Official and other county departments to support safe development and quality construction in Jefferson County.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES

- Conduct inspections on structures, including single-family homes, duplexes, and accessory buildings.
- Inspect structural, electrical, mechanical, and plumbing trades at various stages of construction.
- Verify that construction work complies with the Florida Building Code, other applicable regulations, and approved plans.
- Document inspection results and maintain clear inspection records.
- Communicate inspection findings and requirements clearly to contractors, homeowners, and design professionals.
- Work closely with the Building Official and other county departments to support safe, code-compliant development.

MINIMUM QUALIFICATIONS & REQUIRED SKILLS

- Florida Licensed Building Inspector credential issued by the Florida Department of Business and Professional Regulation (DBPR) and/or ICC Certification in all major trades: Building, Electrical, Mechanical, and Plumbing.
- Working knowledge of the Florida Building Code and related codes.

- Experience conducting inspections in residential settings.
- Ability to read and interpret construction plans, specifications, and technical documents.
- Strong communication and documentation skills.
- Valid Florida driver's license and reliable transportation.

PREFERRED QUALIFICATIONS

- Multiple ICC certifications beyond residential scope.
- Experience using permitting software and digital inspection platforms.
- Flexibility working with both digital systems and traditional paper-based applications.
- Ability to conduct plan reviews.
- Prior experience in municipal or county government inspection services.

BENEFITS

Jefferson County offers a competitive benefits package, including fully county-funded health insurance for employees and county-assisted contributions for spouse and dependent coverage. This position also includes participation in the Florida Retirement System (FRS).