

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Monthly Department Progress Report — July 2026

Administration

- Reopened public restrooms following thorough cleaning and maintenance.
- Initiated relocation workflow for administrative offices to the County Annex.
- Officially recorded deed for the Fire Station property and finalized transfer of former FHP property on Hwy 19 with the Florida Department of Environmental Protection (DEP).
- Met with FDEM officials to explore new and existing disaster relief and operational grant opportunities.
- Overseeing library remodel and mitigation addressing prior A/C damage.
- Completed repainting of the Industrial Park signage.

Building Department

- Processed 23 new home permit applications during July.
- Issued a Temporary Certificate of Occupancy (TCO) for Aldi while remaining minor site tasks are completed.
- Initiated renovation work on the Building and Planning Department administrative offices.

Planning Department

- Closed out and approved Solero's application following Planning Commission appeal hearing.
- Eshden Partners withdrew its Future Land Use Map amendment application, committing to work within current County Ordinances.
- Permitted 21 new homes in July, bringing the Year-to-Date (YTD) total to 72—marking one of the highest monthly single-family home permit volumes in recent years.

Fire & Emergency Medical Services (EMS)

- Responded to 275 total emergency calls in July (245 EMS calls and 30 Fire calls), with 16 calls requiring multi-crew responses.
- Collected \$52,167 in patient billing revenues.
- Conducted a dedicated CPR certification class for a local medical transport company.
- Provided public safety coverage for July 4th community festivities with an on-site Fire Engine and Ambulance.
- Completed annual maintenance and safety inspections across all Fire Engines, Ladders, and Air Packs.

Solid Waste Department

- Created a comprehensive inventory tracking report for all bins and dumpsters, including plans to refurbish damaged units.
- Evaluated department vehicle/equipment inventory and implemented new inspection report forms and preventive maintenance trackers.
- Upgraded site inspection protocols to better identify needed repairs and infrastructure improvements.
- Advanced personnel recruiting for open truck driver and part-time site worker positions.
- Reviewed outstanding invoices for collections and follow-up.
- Partnered with Florida DEP on existing grants and secured a new Home Hazardous Waste Grant for a specialized collection container.
- Exploring additional grant opportunities in collaboration with staff from The Recycling Partnership Association.
- Coordinating with the Road Department on driveway and parking lot site improvements.
- Researching barcode tracking technology and reconstituting the vehicle GPS monitoring platform.

Library Services

- Expanded community outreach at the Jefferson K-12 School Resource Fair, providing giveaways, free cotton candy, and processing 41 new library cards for ~140 booth visitors.
- Advancing preparations for the inaugural Literacy Fair scheduled for August 22nd at Rec Park; currently onboarding non-profit vendors.
- Expanded Second Harvest Food Pantry distribution, benefiting 35 households (~60–80 residents) weekly.
- Monthly Operational Stats: Issued 23 new library cards (excluding fair sign-ups), logged 568 physical item checkouts, hosted 19 programs with 260 attendees, and facilitated 320 public computer sessions.
- Staff completed an average of 2 professional development workshops/webinars each.

Road Department

- Completed general cleanup and maintenance of Building A.
- Installed new security fencing at the Lamont Dumpsite.
- Completed washout repairs on Route 221 and asphalt patching on Waukeena Hwy.
- Maintained ongoing coordination meetings with CWR regarding Boston Hwy construction progress.
- Assisting Mosquito Control with scheduled demolition of the old training tower.

Mosquito Control

- Facility renovations actively underway, including a new roof, soffits, windows, pressure washing, and painting.
- Coordinating with Road Dept. for the demolition of the old training tower.
- Maximizing all weather-permitting operational windows to perform field spraying.

Recreation Department

- Opened registration for Girls Softball; registration for Cheer, Flag, and Tackle Football begins Friday, August 14th.
- Commenced walking track repairs, including asphalt patching and removal of invasive pine tree root systems.

Animal Control

- Handled 26 service calls and maintained custody of 33 animals during July.
- Scheduled a community pet adoption event for August 15th.
- Successfully passed Department of Corrections (DOC) inmate work crew inspection.

Health Department

- Currently organizing an upcoming Employee Wellness event.