

**JEFFERSON COUNTY
RESOLUTION NO. 2023-31**

WHEREAS, The Board of County Commissioners of Jefferson County, Florida has received funds from sources not anticipated in its budget for 2022-23; and

WHEREAS, those funds hereinafter described were received for a particular purpose; and

WHEREAS, Chapter 129.06, Florida Statutes, provides that the Budget Officer at any time within a fiscal year may amend a budget for that year when there is a receipt of funds from a source not anticipated in the budget and for a particular purpose, and expend it for a particular purpose; and

WHEREAS, there is provision for such receipts and appropriations to be added to the budget of the proper fund:

NOW, THEREFORE, The Board of County Commissioners does resolve that the following described funds be appropriated and expended for the purpose indicated:

<u>Fund</u>	<u>Department</u>	<u>Source</u>	<u>Type</u>	<u>Amount</u>
Fine & Forfeiture	Sheriff's Office	Grant	Various	\$ 347,264.03
Country Trans TF	Road Department	Revenue	Vehicle Surplus Sale	\$ 63,773.33
General	Supervisor of Elections	Grant	Voting Technology	\$ 65,175.37
				\$ 476,212.73

PASSED AND DULY ADOPTED, on this the ____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA**

Chris Tuten, Chair

ATTEST:

Kirk Reams, Clerk of the Circuit Court

APPROVED AS TO FORM:

Heather J. Encinosa, Esq.

FY 2022-23 - Budget Amendment

Fund	Type	Account Number	REVENUES	Approved Budget	Increase	Decrease	Ending Budget
Fine & Fort	Revenues		COPS Grant	\$ -	\$ 9,761	\$ -	\$ 9,761
Fine & Fort	Revenues	14-337-220.13	Law Enforcement Salary Assist	\$ 342,814	\$ -	\$ -	\$ 342,814
Fine & Fort	Revenues	14-361-000.13	Jeff Co School District	\$ 275,100	\$ 127,500	\$ -	\$ 402,600
Fine & Fort	Revenues	14-361-000.14	VOCA Grant	\$ 67,665	\$ 26,862	\$ -	\$ 94,527
Fine & Fort	Revenues	14-361-000.15	MRT - NWF Health	\$ 75,000	\$ 31,250	\$ -	\$ 106,250
Fine & Fort	Revenues	14-361-000.18	Jail Commissary	\$ 21,000	\$ 10,172	\$ -	\$ 31,172
Fine & Fort	Revenues	14-361-000.19	Misc. Revenue	\$ 12,000	\$ 11,220	\$ -	\$ 23,220
Fine & Fort	Expenditures		COPS Grant	\$ -	\$ 9,761	\$ -	\$ 9,761
Fine & Fort	Expenditures	14-3101-521.993	Law Enf. Salary Assistance	\$ 342,814	\$ 130,500	\$ -	\$ 473,314
Fine & Fort	Expenditures	14-3101-521.932	Jeff Co School District	\$ 275,100	\$ 127,500	\$ -	\$ 402,600
Fine & Fort	Expenditures	14-3101-521.933	VOCA Grant	\$ 67,665	\$ 26,862	\$ -	\$ 94,527
Fine & Fort	Expenditures	14-3101-521.934	MRT - NWF Health	\$ 75,000	\$ 31,250	\$ -	\$ 106,250
Fine & Fort	Expenditures	14-3101-521.936	Jail Commissary	\$ 21,000	\$ 10,172	\$ -	\$ 31,172
Fine & Fort	Expenditures	14-3101-521.937	Misc. Revenue	\$ 12,000	\$ 11,220	\$ -	\$ 23,220
County Trans TF	Revenues	11-364-410.00	SALE SURPLUS EQUIP/MISC REV	\$ 25,000	\$ 63,773	\$ -	\$ 88,773
County Trans TF	Expenditures	11-4102-541.442	Equipment/Lease Purchase	\$ 295,937	\$ 57,471	\$ -	\$ 353,408
County Trans TF	Expenditures	11-4102-541.462	Road Equipment Repairs	\$ 50,000	\$ 6,303	\$ -	\$ 56,303
General	Revenues	01-334-900.01	Elections Security Grant	\$ -	\$ 65,175	\$ -	\$ 65,175
General	Expenditures	01-2440-519.811	Elections Security Grant	\$ -	\$ 65,175	\$ -	\$ 65,175

Justification: Receipt of additional funds not anticipated when budget for FY 2022/23 was approved.



Mac McNeill, Sheriff
Jefferson County Sheriff's Office

171 Industrial Park
Monticello, Florida 32344
Phone: (850) 997-2523
Fax: (850) 997-0756



April 17, 2023

Kirk Reams
Clerk of Court & CFO
1 Courthouse Circle
Monticello, FL 32344

RE: Mid-year Budget Amendment for Fiscal Year 2022-23

Dear Mr. Reams,

The Jefferson County Sheriff's Office is requesting a mid-year budget amendment in the amount of \$347,264.03. This amendment should increase the total budget for the Sheriff's Office to \$5,222,466.03. The additional revenue sources and amounts received as of March 31, 2023 are detailed below. Please make this amendment to the Jefferson County Sheriff's Office 2021-22 budget after BOCC approval.

COPS grant	\$ 9,760.50
Commissary reimbursement	\$ 10,171.62
Misc. sources	\$ 11,220.30
MRT/NW FL Health contract	\$ 31,250.00
Somerset/School Resource Ofc	\$127,500.00
LESA / FDLE salary supplement	\$130,500.00
VOCA grant (Victims Advocate)	\$ 26,861.61

Additionally, we expect our agency's portion of the revenue received from the sale of confiscated and surplus items on GovDeals.com to be \$33,561.00. These funds will not be received until late April, and the exact amount received will be included in the year-end budget amendment. Please let me know if you have any questions.

Sincerely,


Mac McNeill
Sheriff, Jefferson County

MM/see





BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY, FLORIDA
THE KEYSTONE COUNTY-ESTABLISHED 1827
1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344
PHONE: (850)-342-0287

Chris Tuten
District 1- Chair

Gene Hall
District 2

J T Surlis
District 3-Vice Chair

Austin Hosford
District 4

Stephen Walker
District 5

June 30, 2023

Chris Tuten, Chairman
Board of County Commissioners
1 Courthouse Circle
Monticello, FL 32344

RE: Supplemental Budget – Fiscal Year 2022-23

Honorable Commissioners of Jefferson County,

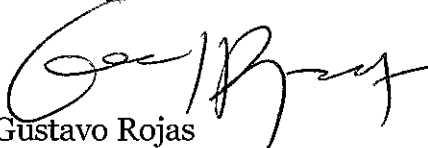
We are requesting a supplemental budget increase in the amount of \$63,773.33 due to funds received from the sale of surplus vehicles.

This additional revenue will be deposited to be expensed against equipment lease payments and equipment repairs forthcoming. We request budget authority for the following expenditure lines by the amount indicated.

11-4102-541.442 – Equipment/Lease Purchase - \$57,470.52
11-4102-541.462 – Road Equipment Repairs - \$6,302.81

Thank you for your consideration.

Sincerely,


Gustavo Rojas
County Budget Officer

CC: Shannon Metty, County Manager
Kirk Reams, Clerk of the Court
Charles Culp, Finance Director
Heather Encinosa, County Attorney

Kirk Reams
Clerk of Courts

Shannon Metty
County Manager

Heather Encinosa
County Attorney



June 29, 2023

Chris Tuten, Chairman
Board of County Commissioners
1 Courthouse Circle
Monticello, FL 32344

RE: Budget Amendment 01
Fiscal Year 2022-23

Dear Honorable Chairman Tuten,

I am requesting a budget amendment in the amount of \$65,175.37 for the current fiscal year due to a grant received from the state.

The additional revenue will be used to cover expenses for subscription to the Albert Network Monitoring Solution; goods and/or services for voting technology upgrades and/or enhancements for the 2024 election cycle; goods and/or services for improving voting accessibility for the 2024 election cycle, and other related reimbursables.

The Board's approval grants me spending authority for these funds. The grant funds have already been received by the Clerk of Court and deposited into the general account. Therefore, this increase is not a direct cost to the taxpayers of Jefferson County and fully funded by the grant my office has received. The Clerk of Court will be authorized to transfer these funds to my office via a check payable to the Supervisor of Elections in the amount of \$65,175.37 as soon after the Board's approval July 6, 2023 as possible.

Thank you for your consideration and placing this item on your agenda. Let me know if you have any questions or need any further documentation.

Sincerely,

Michelle Milligan
Supervisor of Elections, Jefferson County

Cc: Shannon Metty, County Manager
Gus Rojas, County Budget Officer
Chris Moran, County Auditor

Jefferson County Supervisor of Elections 2022-23 Budget

	ORIGINAL Budget	Amend 01 7/6/2023	Amended Budget
INCOME			
Grant - Security 2022-23	\$ -	\$ 65,175.37	\$ 65,175.37
TOTAL INCOME	\$ -	\$ 65,175.37	\$ 65,175.37
EXPENSES			
Salaries/Benefits	\$ 262,636.00		\$ 262,636.00
Travel	\$ 3,500.00		3500
Dues	\$ 2,200.00		2200
Election Expenses	\$ 105,539.00		105539
Office/Operating Supplies	\$ 15,500.00		15500
Postage/Communication	\$ 19,200.00		19200
Repairs/Maintenance	\$ 40,000.00		40000
Voter Education	\$ 2,000.00		2000
Contingency	\$ 5,000.00		5000
Grant - Security 2022-23	\$ -	\$ 65,175.37	65175.37
TOTAL EXPENSES	\$ 455,575.00	\$ 65,175.37	\$ 520,750.37
TOTAL BUDGET	\$ 455,575.00		\$ 520,750.37

2022-23 Budget Amendment 01 is to obtain spending authority for a \$65,175.37 Security Grant for the Elections Office to be received and expensed in the 2022-23 year.