

IMPACT FEE STUDY RFP 2024-02
ADDENDUM NO. 1
Exhibit B

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 1 TO
REQUEST FOR PROPOSALS (RFP) FOR
IMPACT FEE STUDY
RFP 2024-02
Issued January 31, 2024**

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

Event	Date/Time
Proposal Advertisement Date	January 10, 2024
Release of Request for Proposals	January 10, 2024
Questions Due from Prospective Bidder	January 24, 2024
Responses to questions due	January 31, 2024
PROPOSALS DUE TO BOCC	February 14, 2024 @ 3:00 P.M.
Oral Presentations (if needed)	February 19 & 20, 2024
Posting of Intended Award	February 23, 2024
Board Consideration of Intended Award	March 7, 2024
Posting of Notice of Award	March 8, 2024

This addendum is being posted to respond to questions from prospective bidders.

Q1: Under Tab 2 – Executive Summary & Qualification Application, is Form 2 excluded from the three-page limit?

A1: Yes, Form two is excluded from the three (3) page limit.

Q2: Do we need to include Form 3 twice? It is listed in the requirements for both Tab 3 and Tab 6

A2: Yes, this form is to be included under Tab 3 and Tab 6. Tab 3 also specifies including three reference letters with the specific requirements found on page 2 of the instructions document.

Q3: For the three Letters of References required, is it acceptable to the County if the scanned/electronic copies of those letters are included in our proposal submission, rather than original signed copies?

A3: Yes, electronic copies of the Letters of References are acceptable.