

ITB 2024-10
INTENT AND GENERAL INFORMATION
Stabilization of Private Roads
ADDENDUM NO. 1
Exhibit B

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 1 TO
INVITATION TO BID NO: 2024-10
STABILIZATION OF PRIVATE ROADS**
Issued December 18, 2024

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

<i>Event</i>	<i>Date/Time</i>
Bid Advertisement Date	November 27, 2024
Release of Invitation to Bid	November 27, 2024
Bid Questions Due from Prospective Bidder	January 3, 2025
Responses to Bid Questions Due	January 10, 2025
BIDS DUE TO BOCC	January 24, 2025, at 3:00 PM
Posting of Intended Award	January 24, 2025
Board Consideration of Intended Award	February 6, 2025
Posting of Notice of Award	February 7, 2025

This addendum is being posted to inform prospective bidders changes to the schedule of events.

ITB 2024-10
INTENT AND GENERAL INFORMATION
Stabilization of Private Roads
ADDENDUM NO. 2
Exhibit B

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 2 TO
INVITATION TO BID NO: 2024-10
STABILIZATION OF PRIVATE ROADS**

Issued January 15, 2024

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

<i>Event</i>	<i>Date/Time</i>
Bid Advertisement Date	November 27, 2024
Release of Invitation to Bid	November 27, 2024
Bid Questions Due from Prospective Bidder	January 22, 2025
Responses to Bid Questions Due	January 24, 2025
BIDS DUE TO BOCC	February 7, 2025, at 3:00 PM
Posting of Intended Award	February 7, 2025
Board Consideration of Intended Award	February 20, 2025
Posting of Notice of Award	February 21, 2025

This addendum is being posted to inform prospective bidders changes to the schedule of events.

ITB 2024-10
INTENT AND GENERAL INFORMATION
Stabilization of Private Roads
ADDENDUM NO. 3
Exhibit B

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 3 TO
INVITATION TO BID NO: 2024-10
STABILIZATION OF PRIVATE ROADS**
Issued January 28, 2024

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

Event	Date/Time
Bid Advertisement Date	November 27, 2024
Release of Invitation to Bid	November 27, 2024
Bid Questions Due from Prospective Bidder	January 22, 2025
Responses to Bid Questions Due	January 28, 2025
BIDS DUE TO BOCC	February 7, 2025, at 3:00 PM
Posting of Intended Award	February 7, 2025
Board Consideration of Intended Award	February 20, 2025
Posting of Notice of Award	February 21, 2025

This addendum is being posted to inform prospective bidders of responses to questions, provide clarification on the basis of bid, & changes to the schedule of events.

Q1: In the Basis of Bid. The "Units" have a number listed instead of a unit of measure. For example, on Kameron Drive, line "Stabilize" it shows limestone RB at a Unit of 35. 35 should be the quantity and unit should be tons, truck loads, etc. Please clarify.

A1: The County has determined the number of loads needed for each road in the project. The bidder shall stick to the estimated number of loads. Each project will describe the width and length that the contractor will stabilize the road. The unit of measurement shall be loads. Each load shall be 22 cubic yards

Q2: In the Basis of Bid. For crossdrain pipes. The pipe diameter and length is given under material/Dimensions. However the "unit column" varies from 1-5. What does the numeric value under units represent for cross drains? Is it for the number of barrels of pipes to be installed at that location? For instance, on Sweetfield Road. The crossdrain pipe is 24" x 40 ft with a unit of 2. Is this two crossdrain pipes in a single location? Or two crossdrains of that size on that section of road?

A2: The dimensions and units represent the type of cross drainpipes and how many throughout each road. The county has determined the number of cross drains needed for each project.

Q3: What type of end treatments, if any, are needed on the cross drain pipes? Mitered end sections? Endwalls? Will the MES length be included in the length provided in the bid form? Please clarify.

A3: The roads will only require the cross drainpipes to be installed. There are no required end treatments.

Q4: Please provide specifications for the "Limestone RB" material to be installed. Is local limerock an acceptable material?

A4: Local lime rock is acceptable; each load shall be 22 cubic yards.

Q5: Bid Form: Labor Hours and Days to complete. This form is not typical and it leads to questions on how to bid the project and how the contractor will be paid for the work. For instance, Kameron Drive, if the units are intended to be truck loads, a contractor would likely spread, grade, and pack simultaneously and be done with this section of road in 2 days or 24 hours. The bid form shows 15 days and 150 hours. Will the work be paid for on an hourly basis or paid for by the "Total" value for each item, regardless of how long it takes to stabilize the road? The bid form will need modified and bidding/payment will need explained in detail.

A5: The county has made updates to the Basis of Bid. Please see below.

Q6: In regards to contract time. The Intent and General Information says we have 150 days until substantial completion. But if you add the "Days to Complete" per road in the Bid form it adds up to 470 contract days.

A6: The county has made updates to the Basis of Bid. Please see below. Substantial completion is expected within 150 days.

Q7: What is the engineers estimate for the project?

A7: The estimated cost for this project is \$3,346,187.39.

Q8: What is amount of available funds for the project?

A8: The available funds for this project are \$3,225,000.00.

Q9: What is the intent of the "Equipment - Cat BH 450F" bid item? Is this to include an operator? Is this for the county's use? What is this for?

A9: The county has made updates to the Basis of Bid. Please see below. The contractor shall provide its own equipment and resources to complete the project.

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Stabilization of Private Roads
ADDENDUM NO. 4
Exhibit B

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



ADDENDUM NO. 4 TO
INVITATION TO BID NO: 2024-10
STABILIZATION OF PRIVATE ROADS
Issued January 29, 2025

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

Event	Date/Time
Bid Advertisement Date	November 27, 2024
Release of Invitation to Bid	November 27, 2024
Bid Questions Due from Prospective Bidder	January 22, 2025
Responses to Bid Questions Due	January 28, 2025
BIDS DUE TO BOCC	February 7, 2025, at 3:00 PM
Posting of Intended Award	February 7, 2025
Board Consideration of Intended Award	February 20, 2025
Posting of Notice of Award	February 21, 2025

This addendum is being posted to inform prospective bidders of corrections to the basis of bid.

ITB 2024-10
INTENT AND GENERAL INFORMATION
Stabilization of Private Roads
ADDENDUM NO. 5
Exhibit B
JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 5 TO
INVITATION TO BID NO: 2024-10
STABILIZATION OF PRIVATE ROADS**
Issued January 30, 2025

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

<i>Event</i>	<i>Date/Time</i>
Bid Advertisement Date	November 27, 2024
Release of Invitation to Bid	November 27, 2024
Bid Questions Due from Prospective Bidder	January 22, 2025
Responses to Bid Questions Due	January 28, 2025
BIDS DUE TO BOCC	February 7, 2025, at 3:00 PM
Posting of Intended Award	February 7, 2025
Board Consideration of Intended Award	February 20, 2025
Posting of Notice of Award	February 21, 2025

This addendum is being posted to inform prospective bidders of corrections to the basis of bid and to address the measurement of a load.

Basis of Bid

Bidder will complete the work in accordance with the contract agreement for the following price(s):

Road Name-Kameron Drive	Cost
Stabilize*-35 Loads of Limestone RB (.2 Miles Length, 20 Foot width, 6 inch depth)	\$39,401.07
Construction-Roadway**	\$30,303.33
Crossdrain Pipe (18"x30 ft)	\$6,357.60
Total cost stabilize road	\$76,062.00

Road Name-Oakland Plantation Rd.	Cost
Stabilize*-255 Loads of Limestone RB 1.7 Miles Length, 20 Foot width, 6 inch depth)	\$287,773.20
Construction-Roadway**	\$170,550.00
Crossdrain Pipe- Qty 3- (18"x30 ft)	\$25,430.40
Crossdrain Pipe- Qty 3- (24"x30 ft)	\$26,424.43
Total cost stabilize road	\$510,178.03

Road Name-Sweetfield Rd.	Cost
Stabilize*-64 Loads of Limestone RB (0.4 Miles Length, 20 Foot width, 6 inch depth)	\$71,274.00
Construction-Roadway**	\$48,060.00
Crossdrain Pipe- Qty 2- (24"x30 ft)	\$17,616.29
Total cost stabilize road	\$136,950.29

Road Name-East/West Osprey/Murmering Creek	Cost
Stabilize*-225 Loads of Limestone RB (1.2 Miles Length, 20 Foot width, 6 inch depth)	\$229,500.00
Construction-Roadway**	\$129,870.00
Crossdrain Pipe- Qty 2- (18"x30 ft)	\$6,357.60
Crossdrain Pipe- Qty 2- (24"x30 ft)	\$13,212.22
Crossdrain Pipe- Mumering Creek- Qty 2- (24"x30 ft)	\$13,212.22
Total cost stabilize road	\$392,152.03

Road Name-Crabapple	Cost
Stabilize*-49 Loads of Limestone RB (.3 Miles Length, 20 Foot width, 6 inch depth)	\$53,394.00
Construction-Roadway**	\$49,266.00
Total cost stabilize road	\$102,660.00

Road Name-Vista	Cost
Stabilize*-195 Loads of Limestone RB (1.3 Miles Length, 20 Foot width, 6 inch depth)	\$223,506.00
Construction-Roadway**	\$134,898.00
Crossdrain Pipe- Qty 1- (18"x30 ft)	\$6,357.60
Crossdrain Pipe- Qty 1- (24"x30 ft)	\$6,606.11
Total cost stabilize road	\$371,367.71

Road Name-Aucilla Shores Subdivision	Cost
Stabilize*-1088 Loads of Limestone RB (11.14 Miles Length, 20 Foot width, 3 inch depth)	\$1,551,528.00
Construction-Roadway**	\$1,053,832.50
Crossdrain Pipe- Deerwood- Qty 4- (18"x30 ft)	\$30,587.23
Crossdrain Pipe- Deerwood- Qty 3- (24"x30 ft)	\$23,690.42
Crossdrain Pipe- Ashville Highland/10th- Qty 5- (18"x30 ft)	\$38,234.03
Crossdrain Pipe- Ashville Highland/10th- Qty 1- (24"x30 ft)	\$7,896.81
Crossdrain Pipe- 2nd Way- Qty 2- (18"x30 ft)	\$15,293.61
Crossdrain Pipe- 1st Way/E 1st Place- Qty 4- (18"x30 ft)	\$30,587.23
Crossdrain Pipe- 1st Way/E 1st Place- Qty 2- (24"x30 ft)	\$15,793.61
Total cost stabilize road	\$2,767,443.44
GRAND TOTAL	\$4,356,813.50

**BID PROPOSAL FORM 1:
PROPOSAL TRANSMITTAL FORM (TO BE ON PROPOSER'S LETTERHEAD)**

The Board of County Commissioners, Jefferson County, reserves the right to accept or reject any and/or all proposals in the best interest of Jefferson County.

Austin Hosford,
Chairman

This Proposal in response to ITB 2024-10 is submitted by the below named firm/individual by the undersigned authorized representative.

Capital Asphalt, Inc
(Firm Name)

BY [Signature]
(Authorized Representative)

Marc Mitchell
(Printed or Typed Name)

ADDRESS 1330 Capital Circle NE
Jallahassee, FL 32308

TELEPHONE 850-574-3742

E-MAIL Marc@Capitalasphaltinc.com

FEID # 59-2270011

danielle@capitalasphaltinc.com

LISTING OF ANY CERTIFICATIONS OR LICENSES HELD:

NAME: CGC NUMBER: 1517660 MOT-Advanced 618933

NAME: SWPPP NUMBER: N/A

To: BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA (hereinafter called the "COUNTY")

The undersigned, as Bidder declares that the only person or parties interested in this Proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the location of the proposed work, the proposed forms of Agreement and Bonds, and the Contract Drawings and Specifications, including Addenda issued thereto and acknowledges receipt below:

ADDENDA ACKNOWLEDGMENTS: (IF APPLICABLE)

Addendum #1 dated 12/18/24 Initials MM

Addendum #3 dated 1/26/25 Initials MM

Addendum #2 dated 1/15/25 Initials MM

Addendum #4 dated 1/29/25 Initials MM

1/30/25 MM

Bidder proposes, and agrees if this Proposal is accepted, Bidder will contract with the COUNTY in the form of the copy of the Agreement included in these Contract Documents, to provide all necessary machinery, tools, apparatus and other means of construction, including utility and transportation services necessary to do all the Work, and furnish all the materials and equipment specified or referred to in the Contract Documents in the manner and time herein prescribed and according to the requirements of the COUNTY as therein set forth, furnish the Contractor's Bonds and Insurance specified in the General Conditions of the Contract, and to do all other things required of the Contractor by the Contract Documents.

2024 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# 668097

Entity Name: CAPITAL ASPHALT, INC.

Current Principal Place of Business:

600 BLOUNTSTOWN HWY
TALLAHASSEE, FL 32304

Current Mailing Address:

1330 CAPITAL CIRCLE NORTHEAST
TALLAHASSEE, FL 32308 US

FEI Number: 59-2270011

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

MITCHELL, III, EDWARD MMR.
600 BLOUNTSTOWN HWY
TALLAHASSEE, FL 32304 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent

Date

Officer/Director Detail :

Title PSTD
Name MITCHELL, III, EDWARD MMR.
Address 600 BLOUNTSTOWN HWY
City-State-Zip: TALLAHASSEE FL 32304

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MITCHELL, III , EDWARD MMR.

PRESIDENT

04/17/2024

Electronic Signature of Signing Officer/Director Detail

Date

**BID PROPOSAL FORM 2:
BASIS OF BID
JEFFERSON COUNTY**

Full Company Name of Bidder: Capital Asphalt Inc.

Main Business Address: 1330 Capital Circle NE, Tallahassee, FL 32308
(including city, state and zip)

Business Telephone and Fax Numbers: 850.574-3742

Contact Name: Marc Mitchell Danielle Thomas

State Contractor's License# CGC1517660

**BID PROPOSAL FORM 3:
LIST OF PROPOSED SUBCONTRACTORS AND SERVICES TO BE PERFORMED**

<p>Subcontract 1 Name: <i>Hale Contracting</i> City/State/Zip <i>Tallahassee, FL</i> Services to Perform and Percentage: <i>hauling</i></p>
<p>Subcontract 2 Name: City/State/Zip Services to Perform and Percentage:</p>
<p>Subcontract 3 Name: City/State/Zip Services to Perform and Percentage:</p>
<p>Subcontract 4 Name: City/State/Zip Services to Perform and Percentage:</p>
<p>Subcontract 5 Name: City/State/Zip Services to Perform and Percentage:</p>
<p>Subcontract 6 Name: City/State/Zip Services to Perform and Percentage:</p>

**BID PROPOSAL FORM 4:
COMMENTS ON PROPOSED CONTRACT**

*Any comments that are included on this form regarding the contract documents will be forwarded to the legal department for review. The County's acceptance of comments does not guarantee any revision to the contract documents. Comments not included on this form WILL NOT be considered. Please indicate NONE or NA if there are no comments on the proposed contract documents.

<u>Comments on Proposed Contract</u>
Contract Provision at Issue
Objection by Bidder
Suggested Resolution

BID PROPOSAL FORM 5: QUALIFICATION QUESTIONNAIRE

The undersigned warrants the truth and accuracy of all statements and answers herein contained. Include additional sheets if necessary.

1. What is the firm's current Florida General Business Number?

FEIN: 59-227011 Corp# 668097 CGC1517660

2. How many years has your organization been in business as a Contractor?

48 years

3. Describe and give contact information of current projects that you have underway. Do you have a project(s) underway which might interfere with the start of this Work and completion on schedule? Nothing would interfere.

Leon County Public Works - Old Chemonie Corey Gunter 850-606-1500

FDOT- E3V81- Meridian Rd. Karen Woodham 850-330-1340

FDOT- E3X12- W. Tennessee Roland Ybarra 850-245-7944

City of Monticello- S. Waters St. Jeffrey 850-342-0293

Leon County Public Works- Helen Guard Station Corey Gunter

4. List projects and provide a brief description that you have completed similar in type, size, and nature as the one proposed. Note: Projects may be larger than this project.

a. Name of Project: Ashtville Hwy Resurface
Owner/Engineer: Jensen Co. BOCC Telephone No.: 850-342-0223
Address: 450 W. Palmer Mule Rd
Date Started: 10/24 Date Completed: 2/25 Contract Value: 1,374,406.50
Team Members: Marc Mitchell

Description of Project: Resurface Ashtville Hwy from St. Margaret Church Rd to Bassett Dairy Road

b. Name of Project: Gadsden County Hordaway Highway
Owner/Engineer: Dewberry Engineer Telephone No.: 850-523-0062

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Address: 9B East Jefferson St. Quincy, IL
Date Started: 2/24 Date Completed: 1/25 Contract Value: 3,604,796.04
Team Members: Marc Mitchell, Reuben Randolph, Crew

Description of Project: Resurface

c. Name of Project: Helen Guard Station Rd
Owner/Engineer: Leon City BOCC Telephone No.: 850.606.1500
Address: 2280 Miccosukee Rd Jallahassee, FL
Date Started: 12/24 Date Completed: 1/25 Contract Value: 574,692.00
Team Members: _____

Description of Project: Resurface

5. List any additional references you would like to include outside of projects similar in scope to this one

Name of Project: Casa Bianca
Owner/Engineer: Jefferson Co. BOCC Telephone No.: 850.342.0223
Address: 445 W. Palmer Mill Rd, Monticello

Name of Project: Iron Bridge Road Improvements
Owner/Engineer: Godden Co. BOCC Telephone No.: 850.875.8650
Address: 9B E. Jefferson St, Quincy, IL

Name of Project: Ashtville Hwy
Owner/Engineer: Jefferson Co BOCC Telephone No.: 850.342.0223
Address: 445 W. Palmer Mill Rd, Monticello

6. List the projects completed within Jefferson County in the past (3) years.

Casa Bianca Lloyd Depot Industrial Park
Lake Rd Ashtville Hwy

7. Have you ever failed to complete work awarded to you? If so, where and why?

no

8. Bidders must disclose and provide a description of any and all conflicts occurring in the past seven (7) years with any contracts, projects, or clients. Conflicts include, but are not limited to, payment disputes, quality of work disputes, failure to timely perform, lawsuits, administrative proceedings, claims or threatened claims on bonds, and other matters that may call into question the Bidder's ability to assure a quality and good faith performance. Poor or unacceptable past performance may result in a Bidder being deemed "not responsible." Failure to disclose relevant Conflict information may result in termination for a breach of contract.

List all past project conflicts, litigations, arbitrations, mediations, informal settlement discussions, or disputes involving your company for the past (3) years and outcome. Fully describe the circumstances (use additional sheets if necessary).

none

9. State the true and exact, correct, and complete name under which you do business. BIDDER IS (select one):

A SOLE PROPRIETORSHIP, PARTNERSHIP OR CORPORATION

Capital Asphalt Inc.

(Bidder Name)

1330 Capital Circle NE, Tallahassee, FL 32308

(Address)

By Marc Mitchell (Printed name of person authorized to sign)

President

(Title)

[Signature]

(Authorized Signature)

Phone No.: 850.574.3742

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BID PROPOSAL FORMS

10. LIST ALL PRINCIPALS OF ORGANIZATION: (President, Vice-President, Secretary-Treasurer, Partner, etc.)

President, VP, ST = Marc Mitchell

 President 01/27/25

Signature and Title of Person Submitting Application Date

BID PROPOSAL FORM 6 - INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless COUNTY, its offices and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of this CONTRACT.

Signed: _____
Name: Marc Mitchell
Title: President
Firm: Capital Approach Inc

**BID PROPOSAL FORM 7 - SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Jefferson County Board of County Commissioners

By: Marc Mitchell, President
[Print individual's name and title]

for Capital Asphalt Inc
[Print name of entity submitting sworn statement]

Whose business address is:

1330 Capital Circle NE, Tallahassee, FL 32308

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2270011

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- A predecessor or successor of a person convicted of a public entity crime: or
 - An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

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5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However there has been a subsequent proceeding before a hearing a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted contractor list. [Attach a copy of the final order.]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



(Signature)

Sworn to and subscribed before me this 27th day of, 2025, January

Personally known OR Produced identification _____
(Type of identification)

Virginia Danielle Thomas
NOTARY PUBLIC


Notary Public - State of Florida

My commission expires: October 18, 2027
Virginia Danielle Thomas

Printed, typed, or stamped commissioned name of notary public

BID PROPOSAL FORM 8 - EQUAL OPPORTUNITY/AFFIRMATIVE ACTION STATEMENT

1. The contractors and all subcontractors hereby agree to a commitment to the principles and practices of equal opportunity in employment and to comply with the letter and spirit of federal, state, and local laws and regulations prohibiting discrimination based on race, color, religion, national region, sex, age, handicap, marital status, and political affiliation or belief.
2. The contractor agrees to comply with Executive Order 11246, as amended, and to comply with specific affirmative action obligations contained therein.

Signed: 
Name: Marc Mitchell
Title: President
Firm: Capital Asphalt Inc.
Address: 1330 Capital Circle NE
Jallahassee, GA 32308

BID PROPOSAL FORM 9 - DRUG FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more response which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certifies that it has implemented a drug- free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees from drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under this solicitation a copy of the statement specified in subsection (1) above.
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under this solicitation, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
- 5) Impose a sanction, on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

VENDOR Capital Asphalt inc. TITLE President

AUTHORIZED SIGNATURE [Signature] DATE January 27, 2025

**BID PROPOSAL FORM 10 - DISCLOSURE STATEMENT
CONFLICT OF INTEREST DISCLOSURE**

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. Respondents must disclose with their proposals whether any officer, director, employee or agent is also an officer or an employee of the Jefferson County Board of County Commissioners. All firms must disclose the name of any county officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Respondent's firm or any of its branches or affiliates. All Respondents must also disclose the name of any employee, agent, lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind, or who has registered or is required to register under Section 112.3215, Florida Statutes, in seeking to influence the actions of the Board in Connection with this procurement.

Names of Officer, Director, Employee or Agent that is also an Officer or Employee of Jefferson County:

None

Name of an State Officer or Employee that owns 5% or more in Respondent's firm:

None

Name

[Signature]
Capital Asphalt Inc.

Company

Date

January 27, 2025

BID PROPOSAL FORM 11 - NON-COLLUSION AFFIDAVIT

The undersigned being first duly sworn as provided by law, deposes and says:

1. This Affidavit is made with the knowledge and intent that it is to be filed with the Board of County Commissioners, Jefferson County, Florida and that it will be relied upon by said County, in any consideration which may give to and any action it may take with respect to this Proposal.

2. The undersigned is authorized to make this Affidavit on behalf of,

Capital Asphalt Inc
(Name of Corporation, Partnership, Individual, etc.)

a, Corporation formed under the laws of Florida
(Type of Business) (State or Province)

of which he is President
(Sole partner, president, etc.)

3. Neither the undersigned nor any other person, firm or corporation named in above Paragraph 2, nor anyone else to the knowledge of the undersigned, have themselves solicited or employed anyone else to solicit favorable action for this Proposal by the County, also that no head of any department or employee therein, or any officer of Jefferson County, Florida is directly interested therein.

4. This Proposal is genuine and not collusive or a sham; the person, firm or corporation named above in Paragraph 2 has not colluded, conspired, connived or agreed directly or indirectly with any bidder or person, firm or corporation, to put in a sham Proposal, or that such other person, firm or corporation, shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, firm or corporation, to fix the prices of said proposal or proposals of any other bidder; and all statements contained in the proposal or proposals described above are true; and further, neither the undersigned, nor the person, firm or corporation named above in Paragraph 3, has directly or indirectly submitted said proposal or the contents thereof, or divulged information or data relative thereto, to any association or to any member or agent thereof.

[Signature]
AFFIANT'S NAME

President
AFFIANT'S TITLE

TAKEN, SWORN AND SUBSCRIBED TO BEFORE ME this 27th day of 25, January

Personally Known or Produced Identification _____

Type of Identification _____

Virginia Danielle Thomas
Notary Public
Virginia Danielle Thomas
(Print, Type or Stamp Commissioned Name of Notary Public)

BID PROPOSAL FORM 12 - ETHICS CLAUSE

The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature 

Name of Authorized Individual
Marc Mitchell

Date
January 27, 2025

Name of Company/Organization
Capital Asphalt Inc.

Address of Company/Organization
1330 Capital Circle NE
Tallahassee, FL 32308

BID PROPOSAL FORM 13
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
PRIMARY COVERED TRANSACTIONS

- 1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not within a three-year period preceding this been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of these offenses enumerated in paragraph (1)(b) of this certification; and
 - d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

- 2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

- 3) No subcontract will be issued for this project to any party which is debarred or suspended from eligibility to receive federally funded contracts.

Signature 

President

Capital Asphalt Inc


1330 Capital Circle NE, Tallahassee, FL 32308

Address

BID PROPOSAL FORM 14 - E-VERIFY COMPLIANCE CERTIFICATION

In accordance with the Governor of Florida's Executive Order 11-116, the Proposer hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the Contractor during the Contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the Contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Contract term; and shall provide documentation of such verification to the COUNTY upon request.

As the person authorized to sign this state, I certify that this firm complies/will comply fully with this ITB regarding e-Verify Compliance.

SIGNATURE: 
NAME: Marc Mitchell
TITLE: President
DATE: January 27, 2025

BID PROPOSAL FORM 15
REQUIRED POLICY ENDORSEMENTS AND DOCUMENTATION

Certificate of Insurance will be provided evidencing placement of each insurance policy responding to requirements of the contract.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Endorsements to insurance policies will be provided as follows:

Additional insured (Jefferson County, Florida, its Officers, employees and volunteers)
General Liability & Automobile Liability

Primary and not contributing coverage-
General Liability & Automobile Liability

Waiver of Subrogation (Jefferson County, Florida, its officers, employees and volunteers)-

General Liability, Automobile Liability, Workers' Compensation and Employer's Liability

Thirty days advance written notice of cancellation to County - General Liability,
Automobile Liability, Worker's Compensation & Employer's Liability.

Professional Liability Policy Declaration sheet as well as claims procedures for each applicable policy to be provided

Please mark the appropriate box:

Coverage is in place Coverage will be placed, without exception

The undersigned declares under penalty of perjury that all of the above insurer information is true and correct.

Name Marc Mitchell
Typed or Printed

Signature 

Date January 27, 2025

Title President
(Company Risk Mgr or Mgr with Risk Authority)

BID PROPOSAL FORM 16
CERTIFICATION REGARDING LOBBYING FOR
CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENT

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature/Authorized Certifying Official

Marc Mitchell, President
Printed or Typed Name and Title

January 27, 2025
Date

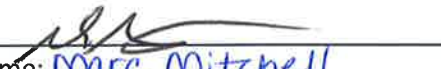
BID PROPOSAL FORM 17
ANTI-HUMAN TRAFFICKING AFFIDAVIT

DIRECTIONS: All nongovernmental entities that are or potentially will be contracting, renewing or extending contracts with Jefferson County, must have an officer or representative fully execute this affidavit. Note, this is a mandatory requirement of s 787.06(13), Florida Statutes effective July 1, 2024.

I Marc Mitchell (insert name) as President (insert title) on behalf of Capital Asphalt Inc (insert entity name) under penalty of perjury hereby attest as follows:

1. I am over 21 years of age and have personal knowledge of the matters set forth in this affidavit.
2. Capital Asphalt Inc (insert entity name) does not use coercion for labor or services as defined in s. 787.06(2)(a), Florida Statutes.
3. More particularly, Capital Asphalt Inc (insert entity name) does not participate in any of the following actions:
 - a. Using or threatening to use physical force against any person;
 - b. Restraining, isolating or confining or threatening to restrain, isolate or confine any person without lawful authority and against her or his will;
 - c. Using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt or the length and nature of the labor or services are not respectively limited and defined;
 - d. Destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
 - e. Causing or threatening to cause financial harm to any person;
 - f. Enticing or luring any person by fraud or deceit; or
 - g. Providing a controlled substance as outlined in Schedule I or Schedule II of s. 893.03, Florida Statutes to any person for the purpose of exploitation of that person.

FURTHER AFFIANT SAYETH NAUGHT.


Printed Name: Marc Mitchell
Title: President
Nongovernmental entity: Capital Asphalt Inc
Date: January 27, 2025

ITB 2024-10
Stabilization of Private Roads
BID PROPOSAL FORMS

STATE OF Florida
COUNTY OF Leon

SWORN TO AND SUBSCRIBED before me in person or remote notarization by
Marc Mitchell as President on behalf of
Capital Asphalt Inc, who is personally known to me or who produced
as identification this 27 day of January, 2025.

Virginia Danielle Thomas
Notary Public

(Notary Seal)

my commission expires:
October 18, 2027