



JeffCo CARES Individual Assistance

The JeffCo CARES Plan provides funding for essential public health and safety expenditures related to COVID-19, including various critical economic relief to the local business community, and direct COVID-related costs incurred by the County, Constitutional and Judicial Offices, and the municipalities within Jefferson County.

Individual Assistance Program (\$250,000.00):

The JeffCo CARES Individual Assistance program will pre-qualify households throughout Jefferson County (including households within the City of Monticello) that are experiencing financial difficulty caused by COVID-19 to provide critical financial support.

Qualified households may receive up to **\$1,000.00** in one-time assistance to support **past due mortgage, homeowner association dues and utility bills**. The application period will be opened for homestead mortgage holders with an income threshold of 140% of AMI.

- **Program Launch:** The pre-qualification period begins on October 1st at 8:00 AM local time and ends on October 30th at 5:00 PM local time.

- **Program Eligibility:**
 - Must have established Jefferson County as primary residence no later than 01/01/2020 (verified by establishment of Homestead Exemption with the Property Appraiser’s Office).
 - Must be 18 years old or older.
 - Must verify loss of income of at least 25% between March and December 2020 due to COVID-19.
 - Must verify financial difficulty with mortgage, homeowner association dues and/or utility payments during the same period.
 - Must NOT live in a Mobile Homes manufactured prior to 1994 are not eligible for assistance. If you do now know this date, check with your local Building Dept., Tax Collector, or Property Appraiser.
 - Must not exceed HUD Income limits of 140% of AMI (see chart below)

INCOME LIMIT BY # OF PERSONS IN HOUSEHOLD						
Household Size	Extremely Low	Very Low	Low	Moderate	Median	
	30%	50%	80%	120%	140%	
1	\$15,300	\$25,450	\$40,750	\$61,080	\$71,260	
2	\$17,450	\$29,100	\$46,550	\$69,840	\$81,480	
3	\$21,720	\$32,750	\$52,350	\$78,600	\$91,700	
4	\$26,200	\$36,350	\$58,150	\$87,240	\$101,780	
5	\$30,680	\$39,300	\$62,850	\$94,320	\$110,040	
6	\$35,160	\$42,200	\$67,500	\$101,280	\$118,160	
7	\$39,640	\$45,100	\$72,150	\$108,240	\$126,280	
8	\$44,120	\$48,000	\$76,800	\$115,200	\$134,400	

- **Maximum Award:** Up to \$1,000 in funding per household, not to exceed applicant’s actual demonstrated financial need.

- **Eligible Expenses:** Past mortgage, homeowner association dues and utility payments. Mortgage assistance may only be provided for homesteaded properties.
- **Application Requirements:** Applicants must submit documentation to verify:
 - Proof of homestead as of January 1, 2020 in Jefferson County
 - Proof of income for the past 60 days for all individuals in the household (excluding unemployment assistance)
 - Loss of income of at least 25% between March and December 2020 due to COVID-19 (i.e. unemployment compensation letter, check stubs, furlough letter, etc.)
 - Past-due expenses for which the applicant is seeking assistance (i.e., homeowner association dues bill, mortgage statement or utility bill)

- **Getting a Pre-Qualification Packet**

Beginning at 8:00 a.m. on Thursday, October 1, 2020, Businesses can request a pre-qualification packet in any of the 4 ways listed below:

- Hard copies are available at a kiosk at the JeffCo CARES office located at 450 W. Walnut Street, Monticello, FL 32344.
- Digitally download at the <http://www.jeffersoncountyfl.gov/p/jefferson-cares>.
- Request by email at jeffcocares@jeffersoncountyfl.gov.
- Request by U.S. Mail by calling the JeffCo CARES hotline between 8:00 a.m. and 5:00 p.m., Monday through Friday at **(850) 888-8776** or toll free at **(866) 986-7569** or mailing a request to JeffCo CARES 450 W Walnut Street, Monticello, FL 32344.

- **Requesting Help with your Pre-Qualification Packet**

Beginning on Thursday, October 1, 2020, call the JeffCo CARES hotline between 8:00 a.m. and 5:00 p.m., Monday through Friday at (850) 888-8776 or toll free at (866) 986-7569 (except holidays) to do one of the following:

- Schedule a telephone or Zoom/Microsoft Teams/WebEx appointment
- Schedule an in-person appointment based on the following schedule availability:
 1. Applicant beginning with the letters A – F, the week of October 5th – 10th.
 2. Applicant beginning with the letters G – M, the week of October 12th – 17th.
 3. Applicant beginning with the letters N – Z, the week of October 19th – 24th.
- Request a representative to correspond with you via email

- **Submitting our completed pre-qualification packet**

For your application to be pre-qualified, it must be received not later than the 5:00 PM on October 30, 2020.

- Hand deliver or mail to JeffCo CARES 450 W Walnut Street, Monticello, FL 32344 between 9:00 a.m. and 5:00 p.m., Monday through Friday or leave in the secure drop box at the site before or after hours.

o **Application Processing:**

- Complete all sections of the application. If it does not apply, please indicate by using N/A.
- Incomplete applications or missing documentation will be deemed ineligible. Applications may be automatically rejected if documents are missing, falsified or illegible. The County reserves the right to reject any application.
- Eligible applicants that submit complete applications may be recommended for an award by an independent contractor, Government Services Group, Inc. (GSG). GSG is a grant consulting firm hired by Jefferson County to administer the CARES ACT program. GSG will handle all your paperwork and will oversee the application and ranking process. It is important that you provide GSG with all the required information and cooperate in every way in order to make this a positive experience.
- The pre-qualification process will be completed in November and recommended to the Board of County Commissioners for approval.

o **Distribution of Funding Awards:**

Upon application approval, funding awards will be communicated to DEM to receive funds.

- The County anticipates notifying Applicants of their award between mid-November-December 2020.
- Awards will be disbursed by the Clerk's Office via check directly to the applicant's mortgage holder or utility provider once the receiving entity has completed a W-9 form provided by the County.
- Please note that JEFFERSON County will have final authority with all processes and procedures.
- If funds remain after this initial application period, subsequent application periods may be made available and the County may expand the eligibility criteria to reach additional households.

JeffCo CARES – Individual Assistance Intake Form

INSTRUCTIONS FOR APPLICATION

- Read the instructions for this application.
- Please type or use BLUE or BLACK ink. Do not use pencil or other colors of ink. Please write legibly. All blanks must be completed or have N/A written in.
- All household members 18 years of age or older must sign and date the application.
- Submit application with all the required documentation to:

JeffCo CARES Office, 450 W Walnut Street, Monticello, FL 32344

Itemized Instructions

1. **APPLICANT INFORMATION:** Provide your legal name, an address where you receive your mail, an e-mail address (if applicable), your date of birth, and your marital status and other fields.
2. **CO-APPLICANT/OTHER HOUSEHOLD MEMBER INFORMATION:** List all other members of the household residing in the unit. Attach additional sheets if necessary.
3. **ALTERNATE CONTACTS INFORMATION:** This information is being collected to assist us in locating you in the event that you move or are living temporarily in another location. List contacts who are helping you through this process, if applicable.
4. **HOUSEHOLD COMPOSITION AND CHARACTERISTICS:** As of today, list the current Head of Household and all other members of the household. Indicate the relationship of each family member to the Head of Household, gender, date of birth and marital status. Indicate if any of the members listed are disabled and explain if there are any expected additions to the future household, e.g. birth of a child, adoption, legal custody ruling resulting in an additional household member.
5. **RACE AND ETHNICITY FOR HEAD of HOUSEHOLD:** This information is collected for reporting purposes only.
6. **ELIGIBILITY INFORMATION:** The information collected here is important to determine eligibility as it relates to emergency assistance.
7. **COVID-19 INFORMATION:** Provide basic information concerning eligibility related to the public health emergency with respect to COVID-19. Provide information on whether you or a household member was directly affected by COVID-19.
 - a. **Agreement to turn over Proceeds, Future Reassignment.**

If the applicant has received or receives any Proceeds from any source that covers the expenses covered by this grant, the applicant agrees to promptly pay such amounts to Jefferson County.
 - b. In the event that the applicant received, receives or is scheduled to receive any Proceeds not previously disclosed to Jefferson County the applicant shall notify Jefferson County of such Subsequent Proceeds, and Jefferson County will determine the amount, if any, of such Subsequent Proceeds that are a duplication of benefits (DOB). Subsequent Duplication of Benefits proceeds shall be disbursed as follows:
 1. If the Award has been fully expended by Jefferson County, any Subsequent DOB Proceeds shall be paid by applicant to Jefferson County up to the amount of the Award.
 2. If no portion of the Award has been expended by Jefferson County, any Subsequent DOB Proceeds shall be paid by applicant to Jefferson County and used to reduce the Award.

3. If the application of the Subsequent DOB Proceeds would reduce the Award to zero, all Subsequent DOB Proceeds and any funds previously paid by the applicant to Jefferson County shall be returned to the applicant, and this Agreement shall terminate. If some portion of the Award has been expended by Jefferson County, any Subsequent DOB Proceeds shall be used, retained and/or disbursed in the following order: (1) Subsequent DOB Proceeds shall first be paid by applicant to Jefferson County to reduce the unexpended portion of the Award; (2) if the application of the Subsequent DOB Proceeds would reduce the unexpended Award to zero, any remaining Subsequent DOB Proceeds shall be applied to expended portion of the Award and retained by Jefferson County; (3) if the application of the Subsequent DOB Proceeds reduces both the unexpended and the expended portions of the Award to zero, any remaining Subsequent DOB Proceeds shall be returned to the applicant, and this Agreement shall terminate.
 4. If Jefferson County makes the determination that the applicant does not qualify to participate in the Program or the applicant decides not to participate in the Program, the Subsequent DOB Proceeds and any funds previously paid by the applicant to Jefferson County that have not been used or obligated by the Program shall be returned to the applicant, and this Agreement shall terminate.
 5. Once Jefferson County has recovered an amount equal to the Award, Jefferson County will reassign to applicant any rights assigned to Jefferson County pursuant to this Agreement.
8. OTHER ASSISTANCE RECEIVED: Provide all information any other type of related assistance to the disaster.
 9. INCOME INFORMATION: Provide information on all household income sources. Income includes the following: Wages, salaries and tips, alimony, child support, military income, part-time income, temporary income, TANF, Social Security, other benefits, and other income for all household members over age 18. Food benefits are NOT considered income.
 10. ASSET INFORMATION: Provide the requested information on assets for all household members. Examples of what constitutes assets are listed below:

Typical assets include:

 - Cash held in savings, checking accounts, safe deposit boxes, homes, etc.
 - Stocks, bonds, treasury bills, CDs, mutual funds, money market accounts, and other investment accounts.
 - Individual retirement accounts, 401(k), Keogh accounts, and other similar retirement savings accounts.
 - Cash value of life insurance policies available to the holder before death.
 - Personal property that is held for investment purposes.
 - Equity in real property.
 - Retirement and pension funds;
 - Mortgage or deeds of trust held by the applicant
- Some items of personal property are **NOT** counted as assets for the purposes of determining annual income:
- Automobiles.
 - Jewelry; and/or
 - Term life insurance policies

11. FALSE STATEMENTS

Chapter 817 of the Florida Statutes provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under §775.082 or 775.083.

Applicant is hereby notified that intentionally or knowingly making a materially false or misleading written statement relating to the Program could result in ineligibility for benefits, action to recover any Program benefits paid to or on behalf of applicant, and/or a referral to criminal law enforcement.

Applicant represents that all statements and representations made by applicant regarding Proceeds received by applicant have been and shall be true and correct.

12. PUBLIC RECORDS DISCLOSURE AND ACKNOWLEDGMENT

Information provided by the applicant(s) may be subject to Chapter 119, Florida Statutes, regarding Open Records.

Information provided by you/your household that is not protected by Florida Statutes can be requested by any individual for their review and/or use. This is without regard as to whether or not you qualify for funding under the program(s) for which you are applying. Having been advised of this fact prior to finalizing the application for assistance or supplying any information, your signature below indicates that:

I/We agree to hold harmless and indemnify Jefferson County, any governmental agency, its officers, employees, stockholders, agents, successors and assigns from any and all liability and costs that may arise due to compliance with the provisions of Chapter 119, Florida Statutes.

I/We agree that Jefferson County does not have any duty or obligation to assert any defense, exception, or exemption to prevent any or all information given to Jefferson County in connection with this application, or obtained by them in connection with this application, from being disclosed pursuant to a public records law request.

I/We agree that Jefferson County does not have any obligation or duty to provide me/us with notice that a public records law request has been made.

I/We agree to hold harmless the City /County or any governmental agency, its officers, employees, stockholders, agents, successors and assigns from any and all liability that may arise due to my/our applying for assistance.

13. ELIGIBILITY RELEASE: It is required that you sign this form, which allows the Subrecipient, State or Vendor to request information from Third Parties concerning your eligibility and participation in this program. This form allows for income, assets, child support, etc. to be verified and documented.

Applicants Signature

Date

Household Member

Date

Household Member

Date

Household Member

Date

File Checklist

- Duplication of benefits agreement signed by all household members (to be completed by GSG Staff)
- CRF Application
- Housing Intake Application signed by all household members 18 years of age or over
- Signed Self Certification of income for each household member 18 years of age or over
- Resident Income Certification (to be completed by GSG Staff)
- Copy of driver's license, ID or birth certificate for all household members
- Fee Simple Deed in applicant's name for homeowners
- Copy of monthly mortgage statement for homeowners
- Copy of monthly utility statement(s) for homeowners (If Applicable)
- Completed Mortgage Information Form



JeffCo CARES
MORTGAGE INFORMATION

INSTRUCTIONS:

Jefferson County will need to contact your mortgage company to make your payment to. Please complete the required information below.

MORTGAGE PAYMENT INFORMATION

Company/Lender You Pay Mortgage To: _____

Billing or Mailing Address: _____

Phone Number: _____ Email (If available): _____

Company Website (if applicable): _____

APPLICANT INFORMATION:

Name on Bill: _____ Account#: _____

Payment Amount: _____ Due Date: _____ For what month? _____

Your Phone#: _____ Your Email: _____

Your Address: _____

By signing below, I am authorizing the Jefferson County CRF for Mortgage Assistance program to contact my mortgage company to obtain information related to my payment and amount due.

Printed Name: _____

Date: _____

Signature: _____



CRF ASSISTANCE SELF-CERTIFICATION OF INCOME FORM
 To be completed by each adult household member

Name _____ Local Government _____

Address _____ Phone # _____
 _____ Email _____

City, State, Zip _____

1. I hereby certify that I have been negatively impacted by the **COVID-19** pandemic.
2. I am underemployed or unemployed.

Explain your COVID-19 related hardship:

2. I will receive income from the following sources over the next 12 months: (Circle Y (yes) or N (no) for each statement):

- Y N Gross wages from employment (including commissions, tips, bonuses, fees, etc.) \$ _____
- Y N Net income from operation of a business \$ _____
- Y N Rental income from real or personal property \$ _____ Property Value \$ _____
- Y N Cash value of all assets (checking, savings, CD, stocks, bonds) Property Value \$ _____
- Y N Value of whole life insurance policies \$ _____
- Y N Interest or dividends from all assets \$ _____
- Y N Social Security payments, annuities, retirement funds, pensions, or death benefits \$ _____
- Y N Unemployment Benefits \$ _____



- Y N Disability payments \$ _____
- Y N Public assistance payments \$ _____
- Y N Temporary Assistance for needy Families (TANF) \$ _____
- Y N Periodic allowances such as alimony, child support, or gifts received from persons not living in my household \$ _____
- Y N Sales from self-employed resources \$ _____
- Y N Any other source not named above \$ _____
- Y N I currently have no income of any kind and there is no imminent change expected in my financial status or employment status during the next 12 months.

3. I will be using the following sources of funds to pay for rent and other necessities: _____

I certify my anticipated gross annual income for the next 12 months to be (Total of section 2): \$ _____.

I will inform local government staff if my income changes during the period when I am receiving assistance.

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement. The information provided is subject to verification by the county or eligible municipality.

Signature of Applicant

Printed Name of Applicant

Date

Witness _____

Witness _____

Or

FOR AN OATH OR AFFIRMATION:

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and described before me this _____ day of _____, 20_____.

by _____.

(NOTARY SEAL)

Signature _____

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Name of Notary (Typed, Printed, or Stamped)

HOUSING INTAKE APPLICATION

TO BE COMPLETED BY GSG STAFF	
Application Number:	
Application Received By:	Date/Time Application Received:
TO BE COMPLETED BY APPLICANT	
What type of housing assistance are you requesting? Circle all that apply <div style="display: flex; justify-content: space-around; text-align: center;"> Mortgage HOA fees Electric Water Gas </div>	
Other (Explain)	
TO BE COMPLETED BY APPLICANT: (Head of Household)	
Full Name:	
Current Address:	Apt#
City, State Zip:	
Daytime phone:	Mobile Phone:
E-mail Address:	Date of Birth:
Marital Status:	Age:
Employed? Yes No	Self Employed? Yes No
1. TO BE COMPLETED BY CO-APPLICANT:	
Full Name:	
Daytime phone:	Mobile Phone:
E-mail Address:	Date of Birth:
Marital Status:	Age:
Employed? Yes No	Self Employed? Yes No

4. HOUSEHOLD COMPOSITION, CHARACTERISTICS AND FAMILIAL STATUS: - As of today, all other members of the household. Indicate the relationship of each family member to the Head of Household (spouse, sibling, etc.). In addition, indicate if there are any additional members in the near future to the household.

Household Member Name	Relationship to Head of HH	Age	Date of Birth	Marital Status	Is household member listed disabled? Y/N	Employed	
						Yes	No
						Yes	No
						Yes	No
						Yes	No
						Yes	No

5. RACE AND ETHNICITY FOR HEAD of HOUSEHOLD (Check one): -This information is being collected for reporting purposes only.

RACE (Check all that apply):

<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Asian
<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> White
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Other Multi-Racial

ETHNICITY (Check one):

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race. The term, "Spanish origin," can be used in addition to "Hispanic or Latino."

Non-Hispanic or Latino - A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

ELIGIBILITY INFORMATION: - If the answer to any of the following questions is NO, you are not eligible for assistance:

Were you or a household member financially affected by the COVID-19?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
How many household members are financially affected by COVID-19?		
For each Household member financially affected by COVID-19, provide the following information:		
1st Household Member Financially affected by COVID-19		
Name:		
Are they unemployed or underemployed due to COVID-19?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Date person became unemployed or under employed		
Name and address of employer prior to being impacted by COVID-19:		

What was the annual gross income of this person prior to being affected by COVID-19 or March 1, 2020 whichever is later?

Current employer:

What was the projected annual gross income of this household after being affected by COVID-19?

Is the person receiving unemployment benefits? Yes or No

If yes, how much are they receiving monthly \$

Provide additional information about Hardship:

2nd Household Member Financially Affected by COVID-19

Name:

Are they unemployed or underemployed due to COVID-19?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
-------------------------------------------------------	------------------------------	-----------------------------

Date the person became unemployed or under employed	
-----------------------------------------------------	--

Name and address of employer prior to being impacted by COVID-19:

What was the annual gross income of this person prior to being affected by COVID-19 or March 1, 2020 whichever is later?

Current employer:

What was the projected annual gross income of this household after being affected by COVID-19?

Is the person receiving unemployment benefits? Yes or No

If yes, how much are they receiving monthly \$

Provide additional information about Hardship:

Property Information

Do you rent or own a pre-1994 mobile or manufactured home?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Are you past due or delinquent on your rent, mortgage, or utilities?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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What is your monthly rent payment?

What is your monthly mortgage payment?

What is your average monthly electric payment?

What are the penalties due, if any?

How many months of rent are past due?	Amount Due
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How many mortgage payments are past due?	Amount Due
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How many months of HOA fees are past due?	Amount Due
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How many months of utilities are past due?	Amount Due
--------------------------------------------	------------

The following question will require a special review to determine eligibility:

Did you apply for COVID-19 assistance to any other program or organization?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
-----------------------------------------------------------------------------	------------------------------	-----------------------------

Explain:

Have you received any COVID related assistance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount Approved?	Amount Received to date:
List agency providing services	1
	2
	3

B. Small Business Administration (SBA)

Have you received any event-related assistance from the SBA? (If no, continue to letter C. in this section.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount Approved?	Amount Received to date:
What is your SBA Application No.(s)?	1
	2
What is your SBA Loan No.(s)?	1
	2
What is the status of your SBA Loan, e.g. paying as agreed, did not use, etc.	
(i.) Did you receive any other assistance due to disaster?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(ii.) If yes, explain the type of assistance you received e.g. Red Cross, United Way, previous federal or state assistance (CRF, CDBG, CDBG-DR, HOME), etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain:

INCOME INFORMATION: Income includes: Wages, salaries and tips, alimony, child support, military income, part-time income, temporary income, TANF, Social Security, unemployment benefits, other benefits for all household members. List ALL household members and their incomes. Attach a separate sheet if you need more space.

FOOD STAMPS ARE NOT CONSIDERED INCOME- do not list food stamps.

Household Member Name	Full Time Student? Y/N	Source of Income (include employer name) If Applicable	Rate of Pay	Payment Basis (hourly, weekly, monthly, etc.)

ASSET INFORMATION: Provide the requested information on any property you may own or assets you may have.

Do you own any other real estate?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If yes, provide address, city and state of property(s):	
What is the tax roll value of the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the current balance owed on the mortgage?	
Do you have income from the property? (rental income)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, provide amount of annual income	\$
Is your primary residence currently in foreclosure?	<input type="checkbox"/> Yes <input type="checkbox"/> No

List below the types and sources of any household assets. Provide both the current cash value and the estimated annual income from the asset. (A listing of examples is located in the instruction section.) Provide this information for all household members.

Household Member Name	Type & Source of Asset	Cash Value of Asset	Annual Income from Asset

ELIGIBILITY RELEASE: It is required that you sign this form, which allows the City/County, subrecipient, sponsor, State or Vendor to request information from Third Parties concerning your eligibility and participation in this program.

Information Covered: Inquiries may be made about items initialed below by the applicant.

Instructions to Applicant: Your signature on this Eligibility Release, and the signatures of each member of your household who is 18 years of age or older, authorizes the City/County or any of its duly authorized representatives to obtain information from a third party regarding your eligibility and continued participation in the CRF Program for disaster assistance. Each adult member of the household must sign this Eligibility Release.

Information provided by the applicant(s) may be subject to Chapter 119, Florida Statutes, regarding Open Records.

APPLICANT CERTIFICATION: Certify that all the information in the application is true, to the best of your knowledge. By signing this application to verify the information contained, the applicant authorizes the City/County or any of its duly authorized representatives to verify the information listed herein.

I/We understand the information provided above is collected to determine if I/we are eligible to receive assistance under the CRF program.
 I/We hereby certify that all the information provided herein is true and correct.
 I/We understand that providing false statements or information for the purpose of obtaining assistance is grounds for termination of housing assistance and is punishable under Chapter 817 of the Florida Statutes as a first-degree misdemeanor.
 I/We authorize the above-referenced City/County/subrecipient/sponsor and any of its duly authorized representatives to verify all information provided in this application.
 I/We understand that additional information will likely be required to move forward with this program.

Applicant's Authorization:

I authorize the above-named Subrecipient, Sponsor, State or Vendor to obtain information about me and my household that is pertinent to determining my eligibility for participation in the Program. I acknowledge that:

- (1) A photocopy of this form is as valid as the original; AND
- (2) I have the right to review information received using this form; AND
- (3) I have the right to a copy of information provided to the Subrecipient and to request correction of any information I believe to be inaccurate; AND
- (4) All adult household members will sign this form and cooperate with the Subrecipient in the eligibility verification process.
- (5) Applicants who provide a self-certification will be required to provide proof of income when the President's or Governor's executive order expires. If the applicant falsified information to obtain assistance, all funds paid on behalf of the applicant must be repaid to the program.

Signature of Applicant:	Date
Signature of Co-Applicant:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date
Household member:	Date

Warning: Chapter 817 of the Florida Statutes provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under §775.082 or 775.083.